

# ***Kings Mill***

C/o Kingwood Association Management  
1075 Kingwood Drive, Suite 100  
Kingwood, TX 77339  
Phone (281)359-1102, FAX (281) 359-8067

## **Application for Modification**

Association: \_\_\_\_\_  
Owner's Name: \_\_\_\_\_  
Owner's Mailing Address: \_\_\_\_\_  
Daytime Phone Number: \_\_\_\_\_ Alternate: \_\_\_\_\_

Legal Description of Property- Sect: \_\_\_\_\_ Blk: \_\_\_\_\_ Lot: \_\_\_\_\_

Property Address: \_\_\_\_\_

If applicable:

Contractor's Information- Contractor's Name: \_\_\_\_\_

Contractor's Address: \_\_\_\_\_

Contractor's Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

May we contact your contractor with questions regarding your submissions? Y\_\_ N\_\_

**PLEASE NOTE: BLUEPRINTS, SAMPLES, ETC, SUBMITTED TO THE ACC COMMITTEE WILL NOT BE RETURNED.**

Type of Improvement: \_\_\_\_\_

**You must submit the following:**

\_\_\_\_\_ Elevation Drawing (Front & Side)

\_\_\_\_\_ Brochure (if available)

\_\_\_\_\_ Lot Survey, with improvements drawn to scale on survey

\_\_\_\_\_ Samples of all exterior materials

\_\_\_\_\_ Any additional information pertinent to this improvement

Briefly describe any special construction which may assist us in the review of your application:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Start Date: \_\_\_\_\_

Date: \_\_\_\_\_

By submitting this application and by signing below, I understand that the committee will not process the application without all of the information and samples. I understand that the committee has up to thirty (30) days to review this application. I understand that if I make any alterations to the plans submitted, I will have to re-submit those changes for prior approval.

Owner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**OFFICE USE ONLY**

Date Application Received: \_\_\_\_\_

Date Application Processed: \_\_\_\_\_

Date "Need More Information" Letter was mailed: \_\_\_\_\_

Additional Information/ Samples Requested: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date Application APPROVED or DENIED: \_\_\_\_\_

Please submit this application with all required samples to:

**Kingwood Association Management**  
**1075 Kingwood Drive, Suite 100**  
**Kingwood, TX 77339**  
**FAX (281) 359-8067**

Or email to: [frontdesk@kingwoodassociationmanagement.com](mailto:frontdesk@kingwoodassociationmanagement.com)